

University Curriculum Committee Program and Course Recommendations

[November, 2018]

PROGRAM RECOMMENDATIONS

4. Proposed changes to French and Francophone Studies Minor : ~~[CA]~~[A]
 - <https://secure.aa.ufl.edu/Approval/reports/12980>
 - Summary:
 - Reduce total required credit hours for French and Francophone Studies Minor from 17 CRH to 16 CRH.
 - Comments:
 - ~~Approval request form needs to be rewritten to be more specific, to reduce the number of credits in the elective FRE, FRW, or FRT courses from 7 to 6. This will make it clear the credits for the 3 required courses remains the same.~~ [New language added. 11/9/18]

5. Proposed changes to American Indian and Indigenous Studies minor: [A]
 - <https://secure.aa.ufl.edu/Approval/reports/12380>
 - Summary:
 - Remove AMH3660 and AMH3661 as core course requirements. Replace with REL2388 Indigenous Religious Traditions of the Americas as core course.
 - AND add: 3 courses may be chosen among the approved electives with the approval of the Coordinator.
 - ADD POS4931 as Elective course under Political Science in approved electives
 - Comments:
 - Course was previously seen by UCC and recycled, C. Griffith has worked with submitter to clarify request to its current form.

COURSE RECOMMENDATIONS

17. Proposed New Undergraduate Courses

Approved	Conditionally Approved	Recycle
EUS3XXX – Greece and Turkey	DIG 4XXX – Advanced 2D Digital Animation Techniques	DIG3XXX – Blockchain Innovation in DAS
AFS3930 – Special Topics in African Studies	HBT 3XXX – Biblical Love Poetry	APK 4XXX – Fundamentals of Skeletal Muscle
	HUM 3XXX – Music and Health	

Arts

A. DIG 3XXX – Blockchain Innovation in DAS: **[R]**

- <https://secure.aa.ufl.edu/Approval/reports/13133>
- Comments:
 - Please obtain a consult with Computer Engineering.
 - “All assignments are due on the stated date. Late assignments can be submitted up to one week past the due date and will incur one grade penalty (10% of the grade).”
 1. Need to include sentence allowing for students with excused absences to submit late work without penalty.
 - Final projects cannot be due during exam week.
 - Please include office hours in syllabus

B. DIG 4XXX – Advanced 2D Digital Animation Techniques: **[CA]**

- <https://secure.aa.ufl.edu/Approval/reports/13132>
- Comments:
 - “A. At the sole discretion of the instructor, Exams may or may not be taken late. Documented Emergencies or medical situations may be the only accepted reasons for an excused absence on the day of an exam.
B. Any assignment turned in past the due date may lose up to 10% of the total point value of the assignment for each class day it is late.”
 - Need to include sentence allowing for students with excused absences to submit late work without penalty.
 - No standards of evaluation for evaluating assignments and how the final project are identified. Please upload details to form/syllabus
 - Is this an online only course or hybrid? Form states on-campus AND online.

- Are adobe programs provided to students or are students required to purchase the program?
 1. Same question regarding “recommended” tablet. What is the impact on students who do not purchase the recommended tablet?

C. HUM 3XXX – Music and Health **[CA]**

- <https://secure.aa.ufl.edu/Approval/reports/12964>
- Comments:
 - Previous comments by UCC (Oct)
 - ~~3000 level courses must have prerequisites.~~
 - ~~Please provide more detail regarding participation assignments, how grade is assigned, rubric, etc~~
 1. ~~Submitter has uploaded rubrics for other assignments but not participation. Please upload rubric clarification how participation will be graded. [Participation rubric has been uploaded. 11/9/18]~~
 - ~~UCC form says late work won't be accepted except in extenuating circumstances and with prior approval. This is not in agreement with UF policy.~~
 - ~~Please update attendance/makeup section of syllabus/request to be in line with UF policy~~
 - Please include posted office hours in the syllabus.
 - There is a ‘peer review’ grade included in the rubrics, what grade for the courses incorporates the peer review grade?
 - Cumulative finals must be given during University assigned exam week. (Week 15 final listed in syllabus)

Health and Human Performance

D. APK 4XXX – Fundamentals of Skeletal Muscle: **[R]**

- <https://secure.aa.ufl.edu/Approval/reports/13109>
- Comments:
 - **“Weekly Schedule of Topics** See attached syllabus”
 - **“Links and Policies** See attached syllabus”
 1. No syllabus included. Please upload weekly schedule of Topics.

- Are there no required texts for this 4XXX level course?
- What materials will be provided to students if there are no textbooks.

Liberal Arts and Sciences

E. AFS3930 – Special Topics in African Studies: **[CA][A]**

- <https://secure.aa.ufl.edu/Approval/reports/12345>
- Comments:
 - ~~“Canvas takes off 20% each late attendance...”~~
 - ~~Please clarify how this is done and make sure this aligns with UF attendance policy-excused absences/tardies. [Phrase has been removed. 11/5/18]~~
 - **Is this course to be included in curriculum plan for minors/majors? If so please include in rationale section of the approval form.**

F. EUS3XXX – Greece and Turkey: **[A]**

- <https://secure.aa.ufl.edu/Approval/reports/13067>
- Comments:
 - Note: “Final due week 14”, cumulative final exams must be given during UF exam week.

G. HBT 3XXX – Biblical Love Poetry: **[R][CA]**

- <https://secure.aa.ufl.edu/Approval/reports/12426>
- Comments:
 - ~~Are pre-requisites appropriate for this course?~~
 1. ~~LIT2000 or IUF1000 – What is purpose for this prerequisite? [Submitter and College have provided reasoning for LIT2000 as prereq. Will need to update IUF100 as prereq to new course number. –CG 11/1/18]~~
 2. ~~Perhaps class standing (soph/jun) would be more appropriate? Or a specific major/minor?~~
 - ~~Consults needed with any other department/college? [College has responded with support of request.]~~
 - Please include in rationale section of approval form, whether this course is intended to be a part of a minor or other educational program.
 - Additionally, week 16 is finals week. There should not be courses held during this time other than for final examination (in syllabus)

18. Proposed Changes to Undergraduate Courses

Approved	Conditionally Approved	Recycle
DIG 3525C – DAS Design and Production Studio 1	CDA 3101 – Introduction to Computer Organization	EIN 4354 – Engineering Economy
DIG 3305C – 3D Digital Animation Techniques		ESI 4312 – Operations Research 1
DIG 3313C – 2D Digital Animation Techniques		ESI 4327C – Matrix and Numerical Methods in Systems Engineering
ACG 4341 – Cost and Managerial Accounting		
ACG 3401 – Business Processes and Accounting Information Systems		
EAS 4240 – Aerospace Structural Composites 1		
ENV 4949 – Co-op Work Experience		
MET 4532 – Hurricanes		
IDS 1353 – Creativity in Context		

Accounting

A. ACG 3401 – Business Processes and Accounting Information Systems: **[A]**

- <https://secure.aa.ufl.edu/Approval/reports/13197>
- Comments:
 - Update prerequisites

B. ACG 4341 – Cost and Managerial Accounting: **[CA][A]**

- <https://secure.aa.ufl.edu/Approval/reports/13198>
- Comments:
 - Update prerequisites.
 - ~~MAC 2312 is actually a more in-depth calculus course than MAC 2234, and many students have credit for MAC 2312 via AP/IB or taking the course for another major.~~
 1. ~~Is the intent to have 3 courses as prereqs for this course?~~
 - a. ~~ACG 3101 and ACG 3401 with minimum grades of C, QMB 3250, and MAC 2234 or MAC 2312~~

[No, there are currently 4 courses that are prereqs, and the intent is to keep it that way. The four courses are currently ACG 3101, ACG 3401, QMB 3250, and MAC 2234. The only thing we are doing is allowing MAC 2312 to count in place of MAC 2234. Many students wind up taking MAC 2312, or getting test credit for it, and we do not require such students to take MAC 2234, which is a “lighter” course than MAC 2234. 11/5/18]

- ~~Will this change have an impact on any other required courses? Does this change impact curriculum plans?~~

[This is the only course which requires MAC 2234 as a prerequisite, so no, no other courses would be affected. I don't believe this should impact the curriculum plans. MAC 2234 is the course that is technically required by the plan. However, because MAC 2234 is a survey course, and MAC 2312 is more in-depth, a student passing MAC 2312 is seen as having demonstrated even more understanding of the material than required by MAC 2234, so MAC 2312 is accepted as an alternative. 11/5/18]

Arts

C. DIG 3525C – DAS Design and Production Studio 1: **[A]**

- <https://secure.aa.ufl.edu/Approval/reports/13134>
- Comments:
 - Removing junior standing as prereq, making it major “DAR”, updating course description.

D. DIG 3305C – 3D Digital Animation Techniques: **[A]**

- <https://secure.aa.ufl.edu/Approval/reports/13137>
- Comments:
 - Removing junior standing as prereq, making it major “DAR”, updating course description.

E. DIG 3313C – 2D Digital Animation Techniques: **[A]**

- <https://secure.aa.ufl.edu/Approval/reports/13135>
- Comments:
 - Removing junior standing as prereq, making it major “DAR”, updating course description

Engineering

F. CDA 3101 – Introduction to Computer Organization: **[CA]**

- <https://secure.aa.ufl.edu/Approval/reports/13074>
- Comments:
 - Change of prerequisites.

- Does this change impact curriculum plans or required courses for students?

G. EAS 4240 – Aerospace Structural Composites 1: **[CA][A]**

- <https://secure.aa.ufl.edu/Approval/reports/12605>
- Comments:
 - ~~Name change is to avoid confusion between this course and the course EAS4200 Aerospace Structures. We have had students take the wrong course due to confusion. The prereq change is to reflect a recent curriculum change to require a C or better in EGM3520.~~
 - ~~1. What curriculum change? Has this change already been approved?~~

[The curriculum change mentioned was to the BS ASE degree and became effective in the 2016 catalog year. Submitter response, 11/5/18]

H. EIN 4354 – Engineering Economy: **[R]**

- <https://secure.aa.ufl.edu/Approval/reports/12041>
- Comments:
 - As 4000 lvl courses are commensurate with senior year status, was this 4000 lvl course material incorrectly being taught as 3000 lvl content?
 1. Why is the course content not changing?
 - “This is one of the earliest courses in the ISE curriculum and is typical taken in the 4th or 5th semester though it can theoretically be taken as early as the 3rd semester, since its only pre-requisite is MAC2312 (Calculus 2). Therefore, it is more appropriate to designate it as a 3000-level course
 - Attendance/Makeup policy, the following statement is not in line with UF policy. Students with excused absences or emergencies must be allowed to make up missed tests. An emergency does not always provide for ‘prior notice’
 1. Students needing a makeup exam, or special accommodation have to inform the instructor at least one week before the date of the exam. Please do not ask for a makeup exam to attend a job interview or other non-emergency issues. Exceptions will be made for medical emergencies or other extraordinary occasions.
 - Please update attendance/makeup section of syllabus/request to be in line with UF policy which may be found here: <https://catalog.ufl.edu/ugrad/current/regulations/info/attendance.aspx>

1. You may also copy and paste the following statement into the syllabus, as long as the syllabus wording does not contradict UF policy;
 - a. “Requirements for class attendance and make-up exams, assignments, and other work in this course are consistent with university policies that can be found at: <https://catalog.ufl.edu/ugrad/current/regulations/info/attendance.aspx>

I. ESI 4312 – Operations Research 1: **[R]**

- <https://secure.aa.ufl.edu/Approval/reports/12008>
- Comments:
 - This request is only about changing the first digit of the course number from 4 to 3, making this a 3000-level course.
 1. The course syllabus lists ESI 4327C (above) as a prereq.
 - As 4000 lvl courses are commensurate with senior year status, was this 4000 lvl course material incorrectly being taught as 3000 lvl content?
 1. Why is the course content not changing?
 - Will there be an updated curriculum plan forthcoming? Does this change impact curriculum plans or required courses for students?
 - The Makeup policy is in violation of UF policy. Students must be afforded the opportunity to retake missed exams with a valid excuse, students may not be assigned a grade for a missed exam.
 1. “Make-up exams will typically take place before the regular exam is given and will be different. Students missing exams for unpredictable family or medical reasons should notify the instructor ahead of the exam. They will receive as a grade for the midterm they missed a rank-adjusted weighted combination of the scores they obtained from the other midterm and the final. Students missing more than one test because of extreme family or medical reasons (needs to be documented) will need to contact the instructor”
 - Need UF attendance/makeup policy link included in syllabus

You may also copy and paste the following statement into the syllabus, as long as the syllabus wording does not contradict UF policy;

“Requirements for class attendance and make-up exams, assignments, and other work in this course are consistent with university policies that can be found at: <https://catalog.ufl.edu/ugrad/current/regulations/info/attendance.aspx>

J. ESI 4327C – Matrix and Numerical Methods in Systems Engineering: **[R]**

- <https://secure.aa.ufl.edu/Approval/reports/12040>
- Comments:
 - This request is only about changing the first digit of the course number from 4 to 3, making this a 3000 level course. Everything else (content, contact hours, pre-requisites) will remain unchanged.
 - As 4000 lvl courses are commensurate with senior year status, was this 4000 lvl course material incorrectly being taught as 3000 lvl content?
 1. Why is the course content not changing?
 - Will updated curriculum plans be forthcoming? Does this change impact curriculum plans or required courses for students?

K. ENV 4949 – Co-op Work Experience: **[A]**

- <https://secure.aa.ufl.edu/Approval/reports/12770>
- Comments:
 - Changing course title and moving to variable credit (up to 12)
 - Please clarify in form what desired intent is. How many times can a student take a 1 credit option, 2, 3, etc?

Liberal Arts and Sciences

L. IDS 1353 – Creativity in Context: **[R][A]**

- <https://secure.aa.ufl.edu/Approval/reports/13152>
- Comments:
 - Please provide details (in form and syllabus) regarding the increased effort and the different options for students and how variable credit will be determined for students. There needs to be a clear differentiation between the two offerings. **[Additional course documents have been offered and clarification provided. 11/7/18]**
 - Syllabus is for 4XXX level course, request is for 1XXX, please clarify. **[Currently, while this request is under review we are using a special topics**

course number which is a 4XXX level number however the content is delivered at the 1XXX level. 11/6/18]

M. MET 4532 – Hurricanes: ~~[CA]~~[A]

- <https://secure.aa.ufl.edu/Approval/reports/13023>
- Comments:
 - Current GEO 2242 or MET 1010, or instructor permission
 - Proposed Prerequisites MET3503 or GEO3250
 - ~~Is this a required course? Will this change impact curriculum plan or other courses?~~ [No, MET4532 is not a required course. The course was originally designed to build on material taught in 3000-level courses, so students who do not follow the normal introductory, intermediate, advanced sequence struggle. This change helps students to understand the proper sequence. 11/5/18]

22. Proposed New Joint Courses

Approved	Conditionally Approved	Recycle
HOS 4XXX – Organic Weed Management	ENY 4XXX – Ecology and Conservation of Pollinators	
MCB 4XXX – Probiotics		
REL 4XXX – Global Islam		
EEL 4XXX – Fundamentals of Machine Learning		

Agriculture and Life Sciences

A. ENY 4XXX – Ecology and Conservation of Pollinators: ~~[R]~~[CA]

- <https://secure.aa.ufl.edu/Approval/reports/12772>
- Comments:
 - ~~What is “or equivalent” prereq intended to mean?~~ [This is intended to mean a course equivalent to BSC 2010/L 11/8/18]
 - ~~Is there a graduate course request also in the system?~~ [Yes, pending at the GCC, request number 12773. 11/8/18]
 - Please clarify how the discussion leader assignment raises the level of difficulty for graduate students?
 - Please upload syllabi for grad and undergrad course.
 1. Is the only grad/undergrad difference in “discussion leader”? [In addition to leading a discussion, graduate students have more rigorous expectations for a

research paper, including a longer and more thorough paper (7-8 pages excluding tables, figures, and references) and with more citations (at least 10). Additionally, for discussion, graduate students will be expected to select a second paper to complement the one assigned for that day's discussion. Overall, graduate students will thus be more familiar with the scientific literature through their additional readings required for both discussion and the research paper. Email response 11/8/18]]

- Will peer review of the paper drafts be undergrads reviewing the work of other undergrad students in the course (rather than a grad student reviewing the work of an undergrad or vice versa)? Will undergrad students be paired with grad students in the groups of 4 for the research project? [Yes, undergrads will peer-review each other's work, and graduate students will peer-review each other's work. Research groups will have both undergraduate and graduate students in as close to equal ratios as the make-up of the class allows. My intent is to facilitate the formation of groups based on mutual interest in particular topics, but this can be done with restrictions for the number of undergraduate and graduate students in each group. Email response 11/8/18]
- There does not appear to be enough intellectual differentiation between the undergraduate and graduate offering. [The difference in assignments/grading between grad and undergrad offering is "leading a discussion" for 50 pts]
[Email response: As stated in the syllabus, graduate students have two additional learning objectives:
"Graduate students will be able to:
1. Facilitate classroom discussions
2. Search and evaluate the scientific literature, and assess papers for their importance and relevance to selected topics"
In leading discussion, graduate students will be expected to search the literature and select a paper that facilitates a discussion, give a mini-lecture to begin the discussion, and have prepared not just questions but a specific strategy for teaching (i.e. small groups, think-pair-share, etc). Discussions will take place for the majority of the second block of the two-block period (~40 mins), and thus leading the discussion will be a significant assignment. Graduate students will also be expected to do a more rigorous research paper involving a more in-depth introduction and discussion, and with more citations that will require additional reading and searching the literature. 11/8/18]

B. HOS 4XXX – Organic Weed Management: [A]

- <https://secure.aa.ufl.edu/Approval/reports/12981>
- Comments:
 - None

C. MCB 4XXX – Probiotics: [CA][A]

- <https://secure.aa.ufl.edu/Approval/reports/12932>

- Comments:
 - ~~Are readings provided to students?~~ [Yes. 11/5/18]
 - Request has consult in support of request.
 - ~~Is there a request for a MCB graduate course in the approval system currently?~~ [Grad version previously approved 10/12/18 #12935. 11/5/18]
 - ~~Please bring attendance policy in line with UF policy. Students may not be able to notify an instructor in advance of an emergency.~~ [Updated language. 11/5/18]

Engineering

D. EEL 4XXX – Fundamentals of Machine Learning: **[CA][A]**

- <https://secure.aa.ufl.edu/Approval/reports/12362>
- Comments:
 - Includes consult; CISE
 - ~~Please upload graduate syllabus and document detailing differences between undergrad/grad sections.~~ [Uploaded. Homework assignments for the graduate level course will include an additional, more challenging question (which will be an optional extra credit opportunity for the undergraduate level course). 11/8/18]

1. Undergrad:

Assignment	Total Points	Percentage of Final Grade
Homework Sets (8)	10 (each)	40%
Mid-Term Exam	100	20%
Projects	Letter grade	40%
	Total	100%

Grad:

Mid-Term Exam	20% of grade
Projects (2 projects)	30% of grade
Homework Assignments (approx. 8)	50% of grade (+ assignment with lowest grade will be dropped)

- ~~What is the graduate course this request will be taught with? Has that request been submitted/approved?~~ [This course will be co-taught with EEL 5840, an existing course. 11/8/18]

- ~~“A “C” will not be a qualifying grade for critical tracking courses.” It would be clearer to state that a minimum grade of C is required for all critical tracking courses. Is this course a critical tracking course? If not it may be best to remove this from the syllabus rather than confuse students. [This is not a critical tracking course. We removed the statement and uploaded a new version of the syllabus. 11/8/18]~~

Liberal Arts and Sciences

E. REL 4XXX – Global Islam: **[R][A]**

- <https://secure.aa.ufl.edu/Approval/reports/11849>
- Comments:
 - ~~Blank consult attached. [Removed]~~
 - ~~Please upload grad and undergrad syllabi, what graduate course is this request co-listed with? [Uploaded in system. 11/7/18]~~
 - ~~3/4XXX level courses must have a prerequisite. [Updated to ‘sophomore standing’. 11/6/18]~~
 - ~~Attendance policy should be clear and must comply with UF policy. How many points will an absence cause to be deducted? [Updated in syllabus. 11/7/18]~~
 - ~~Difficult to separate assessment for participation from in-class presentation, though it its combined value is 15% of total grade. How will each be assessed? [Have been separated in syllabus. 11/7/18]~~